Sociology and Criminal Justice Internship Student Evaluation Form

Student Intern’s Name:

Internship Organization:

Position Title:

Internship Start Date:

Internship End Date:

Current Date:

Evaluator Instructions: Please complete the following questions in order to evaluate the student’s performance at your internship/business. You may also substitute your own form or provide a letter of recommendation. When you have completed the evaluation or letter of recommendation, please mail or fax it to the address/number at the top of this page, Attn: Nefratiri Weeks. You may also email the form directly to: nefratiri.weeks@colostate.edu. Alternately, you may place the form in a sealed envelope, sign your name across the seal and give it to the student to deliver in person to the sociology department.

Has the student completed the required 150 hours? ☐ Yes ☐ No

If No, how many hours have they completed and when do you anticipate they will complete the remaining hours?

____________________________________________________________________

____________________________________________________________________

How would you describe the student’s adherence to their work schedule? You may want to address issues of promptness (or lack of) and dependability.

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________
Were tasks and assignments completed in a professional and timely manner?

________________________________________

Describe the overall performance of the student. You may want to address areas such as: Was the student suited for the position? Did the student meet or exceed your expectations? Was the student a value to your agency? Would you write a recommendation for the student if they asked you? What did the student do exceptionally well? What were the student’s weaknesses or areas that need improvement?

________________________________________

Any additional comments (Please feel free to attach additional sheets of paper):

________________________________________

Evaluator (please print): __________________ Phone: __________________

Evaluator’s signature ____________________________________________

Thank you for your cooperation. The Sociology Department at Colorado State University would like to extend their sincere thanks for helping enrich our students’ educational experience. If the department can be of any service or if you have any questions, please do not hesitate to contact the Sociology Department, (970) 491-6044.