



Colorado State University

Department of Sociology Internship Program

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<https://sociology.colostate.edu>

Sociology and Criminal Justice Internship Student Evaluation Form

Student Intern's Name: _____

Internship Organization: _____

Position Title: _____

Internship Start Date: _____

Internship End Date: _____

Current Date: _____

Evaluator Instructions: Please complete the following questions in order to evaluate the student's performance at your internship/business. You may also substitute your own form or provide a letter of recommendation. When you have completed the evaluation or letter of recommendation, please mail or fax it to the address/number at the top of this page, Attn: Nefratiri Weeks. You may also email the form directly to: nefratiri.weeks@colostate.edu. Alternately, you may place the form in a sealed envelope, sign your name across the seal and give it to the student to deliver in person to the sociology department.

Has the student completed the required 150 hours? Yes No

If No, how many hours have they completed and when do you anticipate they will complete the remaining hours?

How would you describe the student's adherence to their work schedule? You may want to address issues of promptness (or lack of) and dependability.

Were tasks and assignments completed in a professional and timely manner?

Describe the overall performance of the student. You may want to address areas such as: Was the student suited for the position? Did the student meet or exceed your expectations? Was the student a value to your agency? Would you write a recommendation for the student if they asked you? What did the student do exceptionally well? What were the student's weaknesses or areas that need improvement?

Any additional comments (Please feel free to attach additional sheets of paper):

Evaluator (please print): _____ Phone: _____

Evaluator's signature _____

Thank you for your cooperation. The Sociology Department at Colorado State University would like to extend their sincere thanks for helping enrich our students' educational experience. If the department can be of any service or if you have any questions, please do not hesitate to contact the Sociology Department, (970) 491-6044.