



Colorado State University

Department of Sociology Internship Program

Fort Collins, Colorado 80523-1784

(970) 491-6044

<https://sociology.colostate.edu>

SOCIOLOGY INTERNSHIP PROGRAM: INTERNSHIP PLACEMENT ACCEPTANCE CONTRACT

This contract establishes a relationship between a named agency and a student from the Sociology Department at Colorado State University for the purpose of student internship placement. For a sociology major to receive academic credit for the internship, the student is required to complete 150 hours of work at the interning agency, and receive an evaluation of performance by the agency at the end of the academic semester. The agency agrees to complete the Evaluation Form or provide a letter of recommendation that satisfies the evaluation requirements. The purpose of the evaluation is to confirm the successful completion of internship requirements and to monitor the quality of work performed by the student for the purpose of assigning academic credit. The evaluation or letter of recommendation is to be submitted by the primary supervisor at the internship to the Sociology Internship Coordinator at CSU.

No on-site supervision or training of the student is to be expected from, or provided by, administrators, faculty, or any employee of CSU for CSU students working at an external agency or performing duties required of him/her by the said agency. Internship placement experiences are arranged by direct negotiation between the student and the agency. Registration for academic credits is arranged with, and subject to, the approval of the Department. The student shall not be required to participate in potentially dangerous circumstances to earn academic credits associated with this internship.

Workers' Compensation insurance is provided to student interns serving in internships at/with a cooperating agency either by the cooperating agency if the student is remunerated in any way (including salary, or stipend, or room and/or board), or by the University if the student is not remunerated by the cooperating agency. Workers' Compensation insurance covers all University paid employees, including students paid by CSU. This includes interns and graduate assistants performing work for which they are paid through the payroll. Students serving in unremunerated internships at/with Colorado State University are not covered by Workers' Compensation. (Also see the Internship Liability Statement in the Sociology Internship Handbook.)

The undersigned agree to this contract for internship placement for the named student in the named agency.

Supervisor Name at Agency (Print)

Student Name (Print)

Agency Name

Student Email

Supervisor Phone Number

Student Signature

Supervisor Email

Date

Supervisor Signature

CSU Sociology Internship Coordinator

Date

Date